

Job Title: Door and Dock Technician

Job Purpose: To install and repair both residential and commercial over head garage doors, dock levelers and pedestrian entry doors. All employees will receive on the job training to obtain knowledge of the trade.

General Responsibilities: Inspect job sites for proper door installation, review blueprints, schematic diagrams, run low-voltage wire, adjust doors and ensure for proper operation, calibrate and set electric garage door openers adhering to codes, regulations and proper safety standards.

Job Duties: Job duties for a door and dock technician include and are not limited to; installing residential and commercial overhead garage doors, installing docks, dock seals, bumpers, shelters and pedestrian entry doors. Technicians will thoroughly complete work orders, collect payment, advise on parts needed to finish job, maintain customer rapport by resolving concerns, answering questions and communicating with the customer and inventory trucks for parts as needed.

Necessary Skills: Exceptional communication and customer service skills. Basic knowledge of how mechanical components work. Good work ethics and able bodied. Must be able to lift 75 pounds minimum. A valid drivers license and dependable transportation to and from work. Knowledge of electrical wiring and welding would be an enabled advantage.